

Application Form

Conversations & Collaboration

How Work Gets Done

April 18-20, 2012

San Ramon Valley Conference Center

Name _____

Job Title _____

College _____

Address _____

City _____ State _____ Zip Code _____

Work phone _____

Cell phone _____

FAX _____

Email _____

Does your job require you to report to an instructional administrator/manager? Yes No

Name of instructional administrator _____

I will need a shuttle from Oakland Airport

I will be driving to the conference center

Application Due Date:

Monday, March 19, 2012

Mail registration and personal check for \$100 to:
Rio Hondo College • LA/OC Regional Consortium
3600 Workman Mill Rd. • Whittier CA 90601
(562) 463-7004



Need Additional Information?

Los Angeles/Orange County Regional Consortium Office
Lydia Corrales
(562) 463-7004
lcorrales@riohondo.edu

Susan Coleman
(949) 551-6041
scoleman@occ.cccd.edu

Please submit your application form and personal check for \$100 by Monday March 19, 2012 to:

LA/OC Regional Consortium
Rio Hondo College
3600 Workman Mill Road
Whittier, CA 90601-1699
(562) 463-7004

The Workforce Leadership Institute is funded by Perkins IV leadership funding to each of the Regional Consortia.

Driving Directions



San Ramon Valley Conference Center
3301 Crow Canyon Road
San Ramon, CA
925-866-7500
www.SanRamonValleyConferenceCenter.com

- Take the Crow Canyon Road exit off of Highway 680.
- The nearest cross street is Camino Ramon.

From Oakland Airport:

- Take Interstate 880 South to Interstate 238 which becomes 580 East to Interstate 680 North (Concord and Sacramento).
- Continue on Interstate 680 North to the Crow Canyon exit.
- Go East (right) on Crow Canyon Road for about 2 blocks, go past Camino Ramon, turn right into the San Ramon Valley Conference Center parking lot.
- Follow the signs to the Guest Service Desk.

MC/11.21.11

Workforce Leadership
Institute 2012



Conversations & Collaboration

How Work Gets Done

April 18-20, 2012

**San Ramon Valley
Conference Center**
San Ramon, CA



Collaboration

Innovation

Acceleration

Who Should Attend

Career & Technical Education and Economic & Workforce Development Administrators, Directors or emerging faculty leaders who report to an instructional administrator/manager.

Institute Purpose

To provide Career & Technical Education and Economic and Workforce Development Administrators or emerging leaders with current and relevant leadership skills.

Description

The remedy for a common set of challenges is collaboration. Not a surprise to you, I'm sure. But how does a group of people actually collaborate when there are so many different views of what's important, what we should be doing, and how we should measure success? I'm not talking about faux-collaboration here but true workable partnership. At Conversant, we believe that there's a design to conversations that result in true collaboration, and, furthermore, that collaboration is a direct readout of the degree of alignment across the group.

Outcomes

You will develop a solid grounding in high-performance conversation skills that foster true collaboration, especially when you must influence others without formal authority. In addition, we will align on key challenges you and your associates are facing and take the first steps toward addressing them.

Conference Facilitator



Richard Rianoshek, Ph.D. is a Social Psychologist and co-founder of Conversant. Conversant has worked with over 200,000 people in over 400 organizations in 30 countries, helping people leverage the common thread of conversation to successfully navigate the challenges of communication, coordination, and collaboration.

In addition to spending two years as a Program Manager and developer at Colorado Mountain College (a community college), Richard was a Professor of Criminal Justice at John Jay College in New York City, where he was a member of the faculty senate.

He also taught at Harrisburg Community College in Illinois, the University of Colorado's Graduate School of Public Affairs, and was selected as the U.S. Exchange Scholar to the Bramshill British Police Staff College.

At Conversant, Richard's key clients include HP, Microsoft, Capital One, Agilent, Kodak, and Genworth Financial.

Schedule

• DAY 1 – April 18, 2012

- 12:00 Arrive at the San Ramon Conference Center
 - Lunch
 - 12:45 Welcome - Lyla Eddington, *Chair LA/OC Regional Consortium*
 - 1:00 Causing success in complexity: the case for alignment
 - 2:30 • Break
 - 2:45 Emotional Agility: Adding value to each conversation
 - 4:30 Check into room
 - 5:30 No Host Social Hour
 - 6:30 • Dinner
- Evening is free for networking*

• DAY 2 – Thursday, April 19, 2012

- 8:00 • Breakfast
 - 9:00 Improving Conversation Quality
 - 10:30 • Break
 - 10:45 Improving Conversation Quality *(continued)*
 - 12:00 • Lunch
 - 1:00 Improving Conversation Quality *(continued)*
 - 2:30 • Break
 - 2:45 Aligning on what we are “For”
 - 5:00 Free Time
 - 5:30 No Host Social Hour
 - 6:30 • Dinner
- Evening is free for networking*

• DAY 3 – Friday, April 20, 2012

- 8:00 • Breakfast
- 9:00 Aligning on key challenges
- 10:30 • Break
- 10:45 Closing with commitment
- 11:30 Evaluation
- 11:45 Bus leaves for Oakland Airport

Registration Information

Registration is FREE for one CTE or Economic and Workforce Development Administrator or emerging Leader from each college. We must receive your application by:

Monday, March 19, 2012

- **After you receive confirmation** of your acceptance to the Workforce Leadership Institute, you should make flight reservations to Oakland Airport.
- A bus is being arranged to transport participants to the San Ramon Valley Conference Center at 10:30 AM on Wednesday, April 18, 2012. The bus will return from the San Ramon Valley Conference Center at 12:00 noon on Friday, April 20, 2012.
- Make your flight reservations to arrive and depart according to the listed schedule.
- Approximate travel time between the Oakland Airport and San Ramon Valley Conference Center is 1 hour in good weather and traffic.

Other Important Information

- ALL expenses including travel, hotel and meals will be reimbursed through the LA/OC Regional Consortium grant. **All claims must have original receipts.**
- The Workforce Leadership Institute requires full participation in the workshop
- Deposit checks will be returned upon completion of institute evaluation on Friday.
- We are not able to accommodate spouses/partners for this event
- Participants will have a private bedroom and bath with television and Internet access

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Application Form on reverse side