

**Los Angeles/Orange County Workforce Development Leaders  
Meeting Minutes – December 16, 2010  
Coast Community College**

**Attendees**

<b>College</b>	<b>Name</b>
CCCCO	Mike Roessler
Cerritos College	Rachel Mason
Cerritos College	Nick Kremer
Cerritos College	Hy Finkelstein
Cerritos College	Bob Livingston
Cerritos College	Patricia Smith
Citrus College	Terry Adams
Citrus College	Marti DeYoung
Coast Community College	Dejah Swingle
Coast Community College	Raine Hambly
East Los Angeles College	Gayle Brousseau
El Camino College	Karen Latuner
El Camino College	Philip Sutton
El Camino College	Virginia Rapp
Glendale Community College	Jan Swinton
Glendale Community College	Kristin Bruno
Golden West College	Mary O'Connor
Golden West College	Omid Pourzanjani
Irvine Valley College	Rachel Manders
Irvine Valley College	David Gatewood
Long Beach City College	Dr. Lynn Shaw
Long Beach City College	Jacque Wilvers
Long Beach City College	Greg Schulz
Los Angeles Mission College	Cathy Brinkman
Los Angeles Mission College	Mark Hobbs
Los Angeles Mission College	Stephanie Atkinson

<b>College</b>	<b>Name</b>
Los Angeles Mission College	Briana Barcelo
Los Angeles Valley College	Laurie Nalepa
Los Angeles Valley College	Bahram Badiyi
LAOC Regional Consortium	Lyla Eddington
LAOC Regional Consortium	Susan Coleman
Mt. San Antonio College	Audrey Reille
Mt. San Antonio College	Sarah Daum
Mt San Antonio College	Darrow Soares
Mt. San Antonio College	Joumana Gowan
Newport Mesa USD	Steve Glycer
Orange Coast College	Doug Benoit
Pasadena City College	Douglas Haines
Pasadena City College	Lori Gagliardo
Rio Hondo College	Mike Slavich
Rio Hondo College	Steve Tomory
Rio Hondo College	David Lindy
Rio Hondo College	Claudia Romo
Rancho Santiago CCD	Martha Payan-Hernandez
Saddleback College	Cathy Arreguin
Saddleback College	Beth Rubins
Saddleback College	Rocky Cifone
Saddleback College	Allison Camelot
Santa Ana College	Bart Hoffman
Santa Monica College	Patricia Ramos
Vitalink	Kathy Johnson

<b>Agenda</b>	<b>Discussion</b>	<b>Follow-up</b>
<b>Welcome and Introductions</b>	Dr. Ding-Jo Currie, Chancellor, Nabil Abu-Ghazaleh, Vice Chancellor of Educational Services & Technology, and Dejah Swingle of Coast Community College welcomed the LOWDL group to the meeting.	
<b>I. Approval of Minutes</b>	<ul style="list-style-type: none"> <li>Minutes from the November 18, 2010 meeting at Glendale Community College were approved unanimously as written.</li> </ul>	

**II. Announcements of Intent & Recommendations for Approval**

**A. Announcements of Intent:**

**1. El Camino College – Respiratory Care**

- a. Certificate of Achievement Program
- b. A.S. Degree Program

For more information contact Dr. Louis Sinopoli, Professor, (310) 660-3593 ext. 3248, [sinopoli@elcamino.edu](mailto:sinopoli@elcamino.edu) or Rory Natividad, Dean, (310) 660-3545, [rnatividad@elcamino.edu](mailto:rnatividad@elcamino.edu).

**2. Golden West College – Recycling & Resource Management**

- a. Certificate of Achievement Program
- b. A.A. Degree Program

For more information contact Tom Hersh (714) 895-8792, [thersch@gwc.cccd.edu](mailto:thersch@gwc.cccd.edu) or Marius Cucurny, (714) 895-8792, [mcucurny@gwc.cccd.edu](mailto:mcucurny@gwc.cccd.edu) Energy Efficiency & Renewable Energy Program or Omid Pourzanjani, CTE Dean, (714) 895-8156; [opourzanjani@gwc.cccd.edu](mailto:opourzanjani@gwc.cccd.edu).

**3. Irvine Valley College**

- a. Certificate of Achievement - Alternative Energy
- b. Certificate of Achievement - Bio Informatics
- c. A.S. Degree – Bio Informatics
- d. Certificate of Achievement – Biotechnology
- e. Certificate of Achievement - Commercial Electricity
- f. Certificate of Achievement - Residential Electricity
- g. Certificate of Achievement – Computer Forensics
- h. Certificate of Achievement – Recording Arts and Music Technology
- i. A.A. Degree – Recording Arts and Music Technology
- j. Certificate of Achievement Program – Recycling & resource Management
- k. A.A. Degree Program – Recycling & Resource Management
- l. Certificate of Achievement – Technical Theatre
- m. A.A. Degree Program – Technical Theatre

For more information contact David Gatewood, CTE Dean, (949) 451-5650, [dgatewood@ivc.edu](mailto:dgatewood@ivc.edu).

**4. Mt. San Antonio College**

- a. Certificate of Achievement – Fashion Merchandising

For more information contact Terri Faraone, Fashion Coordinator and Dept. Chair for Consumer Science & Design Technologies, (909) 274-4511.

- b. Certificate of Achievement - Consumer Relations

For more information contact Lisa Ledebor, Family and Consumer Sciences (909) 274-6335.

- c. Certificate of Achievement – Pilates Instructor Level I

- d. Certificate of Achievement - Pilates Instructor Level II

	<p>For more information contact Karol Ritz, Dance Professor, (909) 274-4742, <a href="mailto:kritz@mtsac.edu">kritz@mtsac.edu</a> or Joseph Jennum, Dean of Physical Education/Athlete Director, (909) 274-4630, <a href="mailto:jjenum@mtsac.edu">jjenum@mtsac.edu</a>.</p> <p>e. Certificate of Achievement – Industrial Design Engineering</p> <p>f. A.S. Degree – Industrial Design Engineering</p> <p>For more information contact Max Lizarraga, Engineering Design Technology Department, (909) 594-5611 ext. 4727, <a href="mailto:mlizarra@msac.edu">mlizarra@msac.edu</a>.</p> <p>g. A.S. Degree - Paralegal/Legal Assistant with the specialty concentrations on Bankruptcy Specialty, Corporations / Business Specialty, Criminal Specialty, Family Law Specialty, Landlord / Tenant Specialty</p> <p>For more information contact Alan Lawson, Paralegal Program Coordinator (909) 274-4906 or Catherine McKee (909) 274-4907.</p>	
	<p><b>B. Programs for Approval</b></p> <p><b>Consent Agenda:</b> None</p> <p><b>Reminder:</b> Consent agenda programs are programs that were previously locally approved programs that are under 18 units that now need to go through LOWDL to get regional approval. The procedures are on <a href="http://www.laocrc.com">www.laocrc.com</a>.</p> <p><b>Action Agenda:</b></p> <p>1. <b>Cerritos College.</b> Business Administration Minor Certificate</p> <p>For more information contact Rachel Mason, Instructional Dean (562) 860-2451 ext. 2700, <a href="mailto:rmason@cerritos.edu">rmason@cerritos.edu</a> or Hy Finkelstein, Professor and Department Chair, Business Administration (562) 860-2451 ext. 2744 <a href="mailto:hfindelstein@cerritos.edu">hfindelstein@cerritos.edu</a></p> <p><b>A lengthy discussion regarding the name of the program Business Minor was held. Individuals raised concern that the title was misleading to students and that it did not reflect an appropriate listing of courses to fulfill a minor requirement in higher education. Motion to approve program (8 colleges voted to Approve and 5 to Not Approve). Cerritos representatives inquired if the negative votes were based on the program title and the response was “Yes”. Discussion occurred among the Cerritos representatives and agreement to change the title. Motion then made by Nick Kremer to approve program based on deleting the use of Minor in the title. Unanimous approval. Concern was raised how this would be monitored. Lyla assured the members that she would not sign off the approval sheet on behalf of the Regional Consortium until the</b></p>	

	<p><b>name had been changed.</b></p> <ol style="list-style-type: none"> <li>2. <b>Mount San Antonio College.</b> A.S. Degree Program – Paralegal/Legal Criminal Specialty. For more information contact Dr. Joumana McGowan, Dean of Business, (909) 274-5140, <a href="mailto:jmcgowan@mtsac.edu">jmcgowan@mtsac.edu</a> - <b>Approved</b></li> <li>3. <b>Rio Hondo College.</b> A.S. Degree Program - Alternative Energy Technology. For more information contact Mike Slavich, (562) 463-7368, <a href="mailto:m Slavich@riohondo.edu">m Slavich@riohondo.edu</a>. <b>Approved</b></li> <li>4. <b>Saddleback College.</b> – Gerontology Certificate Program. For more information contact Allison Camelot, Professor of Sociology, (949) 582-4478, <a href="mailto:acamelot@saddleback.edu">acamelot@saddleback.edu</a>. <b>Approved – Clarify Top Code</b></li> </ol>	
<p><b>III. Reports</b></p>	<ol style="list-style-type: none"> <li>A. <b>Chancellor’s Office</b> <ol style="list-style-type: none"> <li>1. <b>CTE</b> – Maureen White and Laura Casillas, Chancellor’s Office – Absent <ul style="list-style-type: none"> <li>- January 7 preliminary #for students out</li> <li>- Financial Aid should have numbers for Cal Works</li> <li>- Send to LOWDL – Check Email??</li> </ul> </li> <li>2. <b>Economic and Workforce Development</b> <ol style="list-style-type: none"> <li>1. Mary O’Conner - Health Workforce Initiative Presentation</li> </ol> </li> </ol> </li> <li>B. <b>CCCAOE Vice President’s Report</b> – Lynn Shaw, Ph.D., Vice President, CCCAOE <ul style="list-style-type: none"> <li>- Conference set for March 23-25, 2011 in Oakland</li> <li>- Presentations are due Monday, December 20<sup>th</sup> for the Spring Conference.</li> <li>- Nominations for statewide offices are due January 17<sup>th</sup>.</li> <li>- Position for LA/OC Vice President is open.</li> </ul> </li> <li>C. <b>Ideal Partnership – WIB Initiative</b> – Lyla Eddington, Ed. D., Chair, Los Angeles/Orange County Regional Consortium <ul style="list-style-type: none"> <li>- La County WIB Work Regionally – Tricia Ramos, member of the LA County WIB shared that the WIB is eager to work with the colleges in the region. She had met with Maggie Morales and will continue to represent the community colleges in LA County.</li> </ul> </li> <li>D. <b>LA/OC Regional Consortium</b> – Lyla Eddington, Ed. D, Chair, Los Angeles/Orange County Regional Consortium. <ol style="list-style-type: none"> <li>1. Regional Chairs Meeting and Letter to Jack Scott – a letter was sent on behalf of the regional consortia chairs to Jack Scott encouraging the replacement for Jose Milan to have community college and CTE and EWDP experience.</li> </ol> </li> </ol>	<p>Additional information visit <a href="http://www.LAOCRC.com">www.LAOCRC.com</a></p>

	<p>2. Workforce Leaders Institute</p> <ul style="list-style-type: none"> <li>- Application &amp; Brochures handed out</li> </ul> <p>3. Core Indicator Presentation to Deans, Tech Prep or both</p> <ul style="list-style-type: none"> <li>- There was a consensus that Maureen would make a presentation to the Deans at the January LOWDL meeting regarding negotiation process. Additionally a presentation will be made to the Tech Prep Directors on January 25<sup>th</sup> meeting. These reports are new to them and the negotiation process is new as well. There is concern regarding the MIS data to be used.</li> </ul> <p>4. Green Technology Faculty Training – NABCEP Certification at Rio Hondo College, January 3-7, 2011</p> <p>5. January 14, 2011 Webinar on Tech Tools 10:00 a.m.</p> <ul style="list-style-type: none"> <li>- Lydia to send out reminder email</li> </ul> <p>6. SB70/1133 12011 Funding – in place. Memo forth coming regarding the renewal process.</p>	
<b>IV. Presentations</b>	<p><b><u>Advisory Committee Presentations</u></b></p> <p><b>Required and Not Optional</b></p> <ol style="list-style-type: none"> <li>1. What is the purpose of your advisory committee?</li> <li>2. What role does business/industry members play?</li> <li>3. How have you recruited business members?</li> <li>4. How do you engage other programs that do not report to you?</li> <li>5. What do you attribute to the success of your advisory committees?</li> <li>6. How would you envision a more regional model?</li> </ol> <ol style="list-style-type: none"> <li>a. Steve Tomory – Rio Hondo College</li> <li>b. Omid Pourzanjani - Golden West College</li> <li>c. Kathy Johnson – Vitalink Orange County</li> <li>d. Steven Glycer – Newport-Mesa USD</li> <li>e. Gayle Brosseau – East Los Angeles College</li> </ol>	<p>Additional information visit <a href="http://www.LAOCRC.com">www.LAOCRC.com</a></p>
<b>V. Other</b>	N/A	
<b>VI. Next LOWDL Meeting</b>	<b>January 20, 2011, El Camino Community College</b>	<p>Deadline for program applications and intent items is January 6, 2011 All other agenda items are due by January 13, 2011</p>
<b>VIII. Adjournment</b>		