

Los Angeles/Orange County Workforce Development Leaders

Meeting Minutes – May 20, 2010

Golden West College

Attendees

College	Name	College	Name
LA Mission College	Stephanie Atkinson	LATTC	Dr. Jing Babb
LA Valley College	Laurie Nalepa	Los Angeles Valley	A Jennings
Coast CCD	Raine Hambly	Cypress College	Steve Donley
Pasadena	Doug Haines	Long Beach City College	Dr. Lynn Shaw
Citrus College	Gene Bohatch	Orange Coast College	Doug Benoit
Long Beach City College	Gail Schwander	Orange Coast College	Kevin Ballinger
Fullerton College	Pete Snyder	LATTC	Cynthia Morley
Golden West College	Bonnie Roohk	East Los Angeles College	Gail Coyne
Long Beach City College	Jeannie Bork-Houghton	Los Angeles Mission	Cathy Brinkman
East Los Angeles College	Gayle Brousseau	El Camino	Virginia Rapp
Glendale	Kristin Bruno	Irvine Valley College	Rachel Manders
Mt. SAC	Audrey Reille	Irvine Valley College	David Gatewood
Orange Coast College	Sylvia Worden	LA City College	Guadalupe Jara
East Los Angeles College	Dorothy Roane	Golden West College	Jeff Coarchaine
East Long Angeles College	Dorothy Hendrix	Saddleback College	Don Taylor
Long Beach City College	Paul Creason	Saddleback College	Donna Rane-Szostak
Santa Ana College	Bart Hoffman	Rancho Santiago CCD	Kari Caldwell
Cerritos College	Nick Kremer	CCCCO	Maureen White
Golden West College	Omid Pourzanjani	Cypress College	Carol Wilhelm
Orange Coast College	Loren Schs	Rio Hondo College	Mike Slavich
Orange Coast College	Lorraine Henry	West Los Angeles College	Ara Aguiar
LAOC Regional Consortium	Susan Coleman	LAOC Regional Consortium	Lyla Eddington

Agenda	Discussion	Follow-up
Welcome and Introductions	Lois Miller, VP of Instruction welcomed LOWDL to Golden West College. Omid Pourzanjani also welcomed the group to Golden West College and talked about the career programs.	
I. Approval of Minutes	<ul style="list-style-type: none"> Minutes from the April 15, 2010 meeting at Santa Monica College were approved. 	
II. Announcements of Intent & Recommendations for Approval	<p style="text-align: center;">A. Announcements of Intent:</p> <p style="text-align: center;">1. Health Information Technology Certificate of Achievement – New Program. Saddleback College. Donna Rane-Szostak, Dean of Health Sciences & Human Services.</p>	

draneszostak@saddleback.edu., or (949) 582-3635.

B. Programs for Approval

Consent Agenda:

1. Certificate of Achievement Meeting and Event Management. Orange Coast College. Brenda Shine bsdhine@occ.cccd.edu. Or Kevin Ballinger kballinger@occ.cccd.edu. Or (714) 432-0202 X25531. **Approved**
2. Certificate of Achievement Logistics & Materials Transportation. Rio Hondo College. Jon Whitford, Professor Business & Computer Information Technology. JWhitford@riohondo.edu or (562) 463-7490 or Mike Slavich, Dean CTE [mslavich@riohondo.edu](mailto:m Slavich@riohondo.edu). Or (562) 463-7368. **Approved**

Reminder: Consent agenda programs are programs that were previously locally approved programs that are under 18 units that now need to go through LOWDL to get regional approval. The procedures are on www.laocrc.com.

Action Agenda:

1. Pilates Certificate of Achievement – New Credit Program. Fullerton College. Alix Plum-Widner, Instructor, Spirit Squad Advisor/Staff Development Coordinator. aplumwidner@fullcoll.edu., or (714) 992-7482. **Approved**
2. Child Development & Education (Transfer) Associate of Arts Degree – New Credit Program. Los Angeles Trade Technical College. Dr. Jing Yuann Babb, Associate Professor, Child Development. babbjy@lattc.edu., or (213) 763-3954. **Approved**
3. Legal Administrative Assistant Certificate- New Credit Program. Cypress College. Dr. Steve Donley, Dean of CTE. sdonley@cypresscollege.edu or (714) 484-7233. **Approved**
4. Court & Agency Services Certificate – New Credit Program. Cypress College. Dr. Steve Donley, Dean of CTE.

	<p style="text-align: center;">sdonley@cypresscollege.edu or (714) 484-7233. Approved</p> <p>5. Web Networking Technology Certificate – New Credit Program Cypress College. Dr. Steve Donley, Dean of CTE. sdonley@cypresscollege.edu or (714) 484-7233. Approved</p> <p>6. General Office Certificate – New Credit Program. Los Angeles Valley College. Sheri Berger, Curriculum Chair. bergersl@lavc.edu, or (818) 947-2856. Approved</p> <p>7. Advanced Networking Certificate – New Credit Program. Cypress College. Dr. Steve Donley, Dean of CTE. sdonley@cypresscollege.edu or (714) 484-7233. Approved</p> <p>8. Microsoft Networking Certificate – New Credit Program. Cypress College. Dr. Steve Donley, Dean of CTE. sdonley@cypresscollege.edu or (714) 484-7233. Approved</p> <p>19. PC/Network Hardware Support Certificate – New Credit Program. Cypress College. Dr. Steve Donley, Dean of CTE. sdonley@cypresscollege.edu or (714) 484-7233. Approved</p>	
<p>III. Reports</p>	<p>A. Chancellor’s Office –</p> <p>1. CTE – Maureen White, Ed.D, Chancellor’s Office</p> <ul style="list-style-type: none"> • CTE Monthly Updates are available on the Chancellor’s website. http://www.cccco.edu/SystemOffice/Divisions/EconDevWorkPrep/CTE/MonthlyUpdates/tabid/510/Default.aspx • RFA Deadlines: Tech Prep – May 21, Perkins IV-1C – May 15 and Perkins IV-1B – May 21. Maureen is reading the applications as they come; Cerritos, Citrus and Pasadena were approved; Maureen hopes to have all applications substantially approved by June 28; Robin Harrington will read all of the Tech Prep applications along with Maureen; • FAUPLS – 90% of all Los Angeles colleges have met their targets; all of LA colleges have negotiated their target; Maureen has negotiated with five colleges over the phone; colleges are the experts; 	

- **Regional Chairs and Coordinators** met in Sacramento May 17;
- **CTE Staff Retreat** will be held on May 25 to discuss workload, assignment changes, training for the staff and field and collaboration with other departments;
- **CalWIB:** April 28 – Governor’s 15% grant - \$200,000 per ten regions to create a strategic plan for greening of occupation clusters. Kim Holland attended from LA region;
- **Career Development Advisory** was held May 12-14 in San Francisco; they will be recruiting counselors and work-based learning staff for training on making connections for students the workplace; you can included Career Centers in your RFA’s.
- **DDA/DOR** – Catherine Campizi has announced \$1 million for special populations – disabled: they want to partner with CTE;
- **Chancellor’s Meeting** – May 18; CCCCO is 100,000 students over CAP; legislature is proposing major cuts in PE: more support for math and English;
- **CCCAOE** – Chuck Wisley and Maureen will do a break out on negotiated targets
- **LMID** recession tracking shows growth for the past three months; each recession takes a different amount of time to recover; 2001-2003 took 27-30 months and the recession of 2009 is 27 months;
- **Stephanie Leach is the new Vice Chancellor for Nursing Programs;** she was formally assistant secretary in the Department of Labor;

2. Economic and Workforce Development – Mike Roestler

- EDPAC will meet the 8th and 9th of June; new EWD awardees and regional chairs will also meet at this time in Sacramento to discuss a regional model for delivery of services
- There are 7 Small Business and Entrepreneurship centers; they focus on technical assistant programs for small business owners; youth entrepreneurship programs for 14-17 year olds;
- There is a need for faculty champions for small business courses
- EWD is talking about unfunded centers and partners
- Jose and Ray have received budget authority for the awarded grants; there was a questions about the status of appeals;

B. CCCAOE Report – Dr. Lynn Shaw

- Lynn reported that she has one more year as VP of the LA/OC region and would like to mentor someone to take her place next year;
- Fall conference will be October 27-29 in Anaheim with the theme “What if?”

Proposals for presentation are due June 2.

- Academic Senate defeated the equivalency motion at the spring plenary session; the suggestion was made to pull the alternative motion that Lynn had presented;

C. The Ideal Partnership – WIB Initiative – Dr. Lynn Shaw

- The LA/OC Regional Consortium hosted a reception for WIB and One-Stop Directors from the region along with a CTE/EWD dean and college president or designee on April 8, 2010 from 4:30-7:30 PM at the Newport Beach Marriott. The objective of the reception was to provide an opportunity for deans and presidents to network and discuss funding opportunities with the WIBs. The following were represented at the reception:
 - 14 community colleges were represented
 - 13 One-Stop/WorkSource Centers
 - 8 WIBs
- A Green Technology meeting was held May 7, 2010 at the Southern California Energy Resource Center, Downey; Brian Hurd did the training on energy efficiency for 40 faculty who attended; LA/OC will offer a 40 train the trainers workshop in January
- Lynn has revised the WIB single point of contact for each college and the WIB/One-Stop List

D. LA/OC Regional Consortium

- 1. Leadership Institute - Power of Organizational [Tribes]** at the San Ramon Valley Conference Center, San Ramon, CA – April 28-30, 2010. 59 people participated and it was the best presenter we have ever had for the leadership institute
- 2. 2010/2011 Leadership Institute** will be held April 13-15, 2011 on Facilitative Leadership at the UCLA Conference Center Lake Arrowhead, CA
- 3. LA/OC Regional Consortium Steering Committee Report** - activities report is in the folder
- 4. Update on Regional Model for Workforce Development**
 - The new model will be an approach to provide leadership for regional delivery of workforce and economic development services to the region
 - There is a need to develop criteria for the plan
 - Task force is writing a one page overlay of the regional model
- 5. Regional chairs** will meet with EWD initiative directors in SAC on June 8-9; Hot Topics for Green Deans will continue to be covered in four break-out sessions for CCCAOE; they are talking about bringing Michael Brustein to do a pre-conference or keynote session on Perkins IV; the field needs to have the EDGAR document;
- 6. The LA/OC Regional Consortium** will move to Rio Hondo College on July 1

IV. Presentations	Audrey Reille – Health IT Report from LA/OC Center of Excellence Dr. Rajiv Kapur, Ph.D – Healthcare Information Systems Mary O’Connor – Health IT grants and curriculum	
V. Other	LAEDC International Trade Report for Los Angeles and Long Beach – Gayle Schauwander, Long Beach City College <ul style="list-style-type: none"> • Indicators are up a little for three months so there is cautious optimism • Green Technology is making a difference in the air quality from the ports • Need for a new Gerald Desmond Bridge International Trade Outlook – Kristin Bruno <ul style="list-style-type: none"> • Presentation was on China • China will be the biggest partner in the very near future • BYD Motors, Fred Nee wants to co-locate with utilities in the US 	
VI. Next LOWDL Meeting	June 17, 2010 LOWDL meeting at Cerritos Sheraton Hotel	Deadline for agenda items is June 10, 2010 Program Applications are due by June 3, 2010
VII. Adjournment		